



ST. THOMAS MORE CATHOLIC HIGH SCHOOL

Teacher Application Form

1. All applicants must submit a completed application form, resume, official transcript (sent directly from university or sealed with signature on envelope), and copy of current teaching certificate and/or relevant certifications (i.e. Catechist certification, technology certifications etc.).
2. Completing the application process is **NOT** a guarantee to anyone that he or she will be interviewed for a position or will obtain a position at St. Thomas More Catholic High School.
3. St. Thomas More Catholic High School adheres to the tradition and teachings of the Roman Catholic Church and in all cases, the lifestyle, philosophy, and beliefs of an applicant will be considered and are expected to be consistent with the teachings and beliefs of the Catholic Church.
4. Any individual offered a position will be required to successfully complete and pass a criminal background check. If the criminal background check identifies the existence of any disqualifying information, the contract will be rendered null and void, and employment will be terminated immediately.
5. All school personnel must complete Safe Environment training as required by the Diocese of Lafayette. Once employed, all employees must annually participate in Safe Environment renewal training.
6. No application will be considered active unless it is complete and all required documents have been received.
7. When all application documents have been completed, print and mail to:

**ATTN: Mrs. Mary Kellner
St. Thomas More Catholic High
450 East Farrel Road
Lafayette LA 70508**

Applicant Name (Print) _____

Applicant' Signature _____ Date _____

List any other name(s) used previously by applicant _____



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Personal Information:

Name _____

Street Address _____

City, State, Zip Code _____

E-Mail _____ Home Phone _____

Work Phone _____ Cell Phone _____

Date of Birth _____ Social Security # _____ Religion _____

Church Parish _____

___ Single ___ Married ___ Separated ___ Divorced: Remarried ___ Annulment ___ Divorce: Single ___

Education:

Colleges and universities attended:

Name of School	City, State	Dates Attended	Year of Graduation	Degree	Major	Minor

Are you certified? _____

State _____ Type of Certificate _____ Number _____ Expiration Date _____

State _____ Type of Certificate _____ Number _____ Expiration Date _____

What subjects and grades are you qualified to teach?

1. _____

2. _____

3. _____



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Experience:

Educational Employment: List most recent first.

School	City/State	Grade/Subject Taught	Dates	Principal's name /Phone number
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____

Non-Educational Employment: List most recent first

Institution	City/State	Position	Dates	Supervisor's name /Phone number
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____

References:

List the individuals who can give reference to knowledge of your professional preparation and experience and character. (i.e. Pastor, employer, colleague)

Name	Position	Address	Phone
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____



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Have you ever been convicted of a crime involving moral turpitude or any other criminal act which would disqualify you for a position in Catholic education?

____ Yes (If yes, explain in space provided) ____ No

St. Thomas More Catholic High School advocates and promotes a Catholic philosophy of life, attempts to create a Catholic atmosphere and teaches a Catholic value system. All employees are expected to participate in creating and maintaining a Catholic environment and in promoting Catholic values.

Are you willing to accept these expectations and are you capable of functioning effectively in this situation? ____ Yes ____ No

To be completed by Pastor

Religious Affiliation _____ Church Parish/Congregation _____

Is this applicant a registered member in good standing with this Church parish? _____

Name of Pastor _____

Signature of Pastor _____

On a separate page, please write a paragraph on each of the following:

- Why do you want to teach in a Catholic school?
- In what ways will you contribute to the mission of St. Thomas More Catholic High School?
- In the educational process, as you understand it, what things are important to you?

I certify that all information furnished on this application is true, accurate and complete to the best of my knowledge and that any falsification, omission, or misrepresentation of information by me will be sufficient cause for rejection of my application and/or termination of my employment.

I authorize St. Thomas More Catholic High School to investigate all statements contained in this application, to contact the references and employers listed, except where specifically indicated to the contrary, and I release all employers, schools and other references listed on this application from any liability involved in providing this information.

Applicant Signature

Date