



From the Office of:

Rich Lane - Dean of Students
August 2010

Important Dates

Wednesday, August 4 - 24th Annual Cougar Cub Classic - 9 a.m. - 12 noon in the STM Cougardome. Meet other new students and learn about STM. STM uniform not required.

Wednesday, August 4 - New Parent Meeting - 6 p.m. in the STM Mall. This is a **mandatory** meeting for **parents** of all new STM students grades 9 - 12.

Wednesday, August 11 - Mandatory Orientation for all students - Seniors report at 7:30 a.m., Juniors at 9 a.m., Sophomores at 10:30 a.m., and Freshmen at 12:30 p.m. Students will receive their class schedule, pay miscellaneous fees (lunch, PE uniforms, etc.) and take their ID picture. **Uniforms are required on this day.**

Thursday, August 12 - First Full Day of Classes - 7:30 a.m. - 2:34 p.m.

Please review the following policies, further detailed in the Parent Student Handbook which will be distributed at orientation.

Drug Testing - SECON will again facilitate our drug testing program. SECON professionals will administer each test. SECON will use both urine analyses and hair analyses to detect the presence of illegal substances. The purpose of this program is not to invade the privacy of the students but rather to bring to the surface any potential health and safety problems. This testing program was established to detect and deter substance abuse and thus ensure the safety of all students in our school.

Cell Phones - Cell phones are prohibited at school during school hours (7 a.m. - 2:34 p.m.). Cell phones will be confiscated and returned only to the parent at the end of each quarter.

Student ID - A student must wear the official St. Thomas More ID card at all times while on campus. The student ID card and violation card are the only items allowed in the ID pouch (no stickers, pictures, etc.).

Student Parking - Parking is by permit only. Parking permits may be purchased on orientation day or throughout the year by contacting the Dean of Student's office. Permits are to be displayed on the rear view mirror of the front windshield so that the permit number is visible. Security personnel will ticket vehicles that do not have permits properly displayed. Parking violations will also be issued for student drivers who abuse their driving privileges. More than 400 students drive to school each day, presenting many traffic hazards during arrival and departure time. Reckless operation such as speeding, cutting in line, driving on grass areas and horseplay will not be tolerated. Loss of driving privileges on campus will occur if any student demonstrates unsafe driving practices.

Uniform Policy - Students who are not in compliance with the dress code will correct the violation at once. If the uniform violation cannot be corrected on site, parents will be called to pick up the student and resolve the violation before the student returns to school. The student will receive an unexcused absence while not at school.

Off Campus Behavior - From time to time the St. Thomas More administration is made aware of off campus student behavior that in the opinion of the administration may discredit and/or reflect poorly on the image of the school. In these cases the parents will be contacted and informed of the situation. Disciplinary action may follow as well.

Check out procedure - To ensure the safety and accountability of all students, anyone (parents, grandparents, siblings, sitters, etc.) wishing to check out a student must present personal identification and be listed as an emergency contact for that child. Please call the front office if your emergency contact information needs to be updated.

Medication - Please notify the administration if your child has a medical condition or if they must receive medication during school hours.

Visitors - As a means to ensure a safe environment for your children we ask that **all** visitors check in and out at the welcome desk.

Lockers - The St. Thomas More facility is used regularly at night and on weekends for many social, civic, religious and athletic events. Unfortunately, theft and vandalism sometimes occurs when lockers are left unlocked. Students are urged to keep their lockers locked.